MEMBERSHIPS

MAIL & VIRTUAL OFFICE



Looking for highly-professional, vibrant space? Our membership plans provide access to prestigious office locations without a long-term commitment. An ideal solution for clients looking for an occasional meeting space or day office. Memberships also provide added flexibility as business needs change.

Basic Plan \$79/month*

Hang Business License In-Bound Mail Only Directory Listing Premium Plan \$129 / month*

Hang Business License
In/Out-bound Mail
In-Bound Fax to Email
Directory Listing
12 hrs Meeting Room use

\$199 / month*

Hang Business License
In/Out-Bound Mail
In/Out-Bound Faxes
Directory Listing
Voicemail to Email
20 hrs Meeting Room use

Additional Services Available:

Administrative Support

Answering Services
Appointment Scheduling
Scanning
Shredding

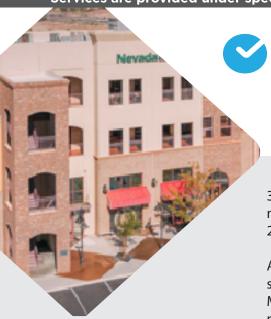
Business Services

Business Licensing LLCs, Corporations, & Trusts Business Planning Regulated/Priviledged Licensing

Printing Services

Color & B/W Printing Business Cards Brochures & Flyers Signs & Decals

Services are provided under special agreement with MyOffice Las Vegas. Pricing and other terms may apply.



SIGN UP ONLINE! https://myofficelv.com connect@myofficelv.com

Questions? 725.291.2107

Terms & Conditions:

3 month minimum membership required. All Membership are billed in advance of month of use. Standard access hours are 9:00 am to 5:00 pm Monday - Friday. 24 hour hour access is available with a key/fob and non-refundable deposit of \$100.

All membership fees are non-refundable and there is no proration for any unused services or time. Meeting Room / Day offices is available during standard hours. Must schedule in advance to use Meeting or Day offices via client portal. Hours do not carry over from month-to-month unless on an annual prepaid agreement.

MEMBERSHIPS ADDITIONAL SERVICES



DAY USE PRICING (Membership Required)

Cubicle WorkSpace \$60/ dav*

Wifi Internet Access 50 Pages of Printing Beverage Service

WorkStations Available (\$12.00 per hour)

Day Office \$99/day*

Private Interior Office Wifi or Direct Internet 50 Pages of Printing Coffee & Water

WorkStations Available (\$12.00 per hour)

Meeting Room

\$50 / hour * (2 Hr min.)

6 Person Meeting Room
Display for Presentations
Wifi Internet Access
50 Pages of Printing
Coffee & Water

ADD-ONs

Phone Line

1 VoIP Phone/Number/Voicemail \$35.00

Call Answering / Forward

Live Reception Anserwing \$55.00 per month / 60 mins. (\$1.60 per additional minute)

Printing

Letter Size - B/W \$0.15 per side Letter Size - Color \$.35 per side

Private Network / VPN

Isolated Network \$65.00 per month

Scheduling / Booking

Real Time Scheduling \$80.00 per month / 120 mins. (\$1.99 per additional minute)

Scanning

Assisted Scanning \$0.07 per page

Static IP Address

Single Static IP Address \$25.00 per month

After Hours Meeting Room

Meeting Room - \$65 per hour Board Room - \$95 per hour (6:00 pm - 12:00 am)

Document Destruction

Bankers Box \$35.00 (Up to 25 Lbs)

Terms & Conditions:

Day use services are based on avaiablity and require advance booking with front desk staff or booked throught the member portal. Standard access hours are 9:00 am to 5:00 pm Monday - Friday. 24 hour hour access is available with a key/fob and a non-refundabl deposit of \$100.

All Day use or Add-on fees are non-refundable and there is no proration for any unused services or time.